

## **Internal Quality Assurance Cell Meeting**

Minutes of the meeting held on **11.03.2019**

Internal Quality Assurance Cell convened a meeting on 11.03.2019 at 2.00 pm in A.V. Room.

The following subjects were discussed:

1. To convey the status conferred by NAAC as Mentor Institution.
2. To confirm the fund sanctioned by TNSCST to organize ASTRA programme.
3. To organize Faculty Development Programme.
4. To Collect Feedback from the students about teaching learning and other academic activities.
5. To conduct Board of studies meeting to revise the syllabus with Outcome Based Education for the ensuring academic year 2019-20.
6. To review and record the activities of the departments. Part-V, Club Activities and Sports

Dr.R.Manimozhi,IQAC Co-ordinator welcomed the gathering .The minutes of the previous meeting was confirmed. The action taken on earlier meeting was reviewed. The following resolutions were passed for further action.

1. Resolved to identify five Non-Accredited institution as per the instruction received NAAC for guiding them for NAAC Accreditation.
2. Resolved to confirm the grant released by TNSCST for organizing ASTRA programme .It was suggested that the science departments should jointly conduct the programmes.
3. Resolved to conduct a Faculty Development Programme before the last working day of the even semester.
4. It was suggested to collect feedback from the students through questioner about the curriculum, teaching leaning, infrastructure and other academic activities so as to enable the system to next level.
5. Resolved to revise the syllabus as per the guidelines given by UGC and to place it in the ensuring Academic Council Meeting.
6. IQAC representations of all departments were asked to record their departments activities for the academic year 2018-19 upto May 2019.

The meeting came to an end with vote of thanks proposed by the IQAC Co-Ordinator.

Coordinator/Director of the IQAC- Dr. R. Manimozhi

Chair Person - Dr. L. Megala, Principal

**Teachers to represent all levels:**

**External member:**

Dr.S.Senthilnathan, Associate Professor ,  
Director-UGC-HRDC,Bharathidasan University  
Tiruchirapalli.

Mrs. P.Shanthi,Associate Professor of English  
A.V.V.M Sri Pushpam College  
Pondi,Thanjavur.

**Internal Members:**

Dr.R.Vanitha, Associate Professor of Mathematics  
Dr. V. Viji, Associate Professor of Economics  
Dr.P.Priscilla, Assistant Professor of Physics  
Dr.P.Sujatha, Assistant Professor of Economics  
Mrs.V.Kokila, Assistant Professor of Commerce

**One member from the Management:**

Er. N. Kathiresan Prabhu, College Secretary

**Few senior Administrative Officer :**

Dr.R.Sophia Porchelvi, Controller of Examination  
Mrs.P.Sanathi, Assistant

**one Nominees from Alumni:**

Mrs. Maheswari, Senior Manager, CPCL.

**One Nominee from Employees**

Er. Balasubramanian