

Date 20/07/2018

INTERNAL QUALITY ASSURANCE CELL - 2018-19

Minutes of the IQAC meeting held on 20.07.18 at 1:30 p.m. in the A.V. Room of the college to discuss the following subjects.

- * To record the activities of the departments, Part V activities and club activities for the academic year 2017-18.
- * To review the performance of the students in April 2018 semester examination.
- * To convey the details of the new certificate courses to be offered to the vor first year and second year students.
- * To convey the schedule of the Faculty Development Programmes.

Members present in the meeting :

1. History G. Aluri
2. Economics P. Jeeva
3. Mathematics M. Ravi
4. Chemistry N. Prad
5. Zoology S. Ravi
6. Commerce N. V. Premarathi

Date ____ / ____ / ____

Saath

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|----------------------|-----------|
| 7. Tamil | N. Puni |
| 8. English | V. Annan |
| 9. Physics | N. Lany |
| 10. Statistics | K. Puri |
| 11. Botany | S. Sankar |
| 12. BBA | M. Ching |
| 13. Bio - Chemistry | Meena |
| 14. Computer Science | K. Sankar |
| 15. Commerce (SF) | C. Puri |
| 16. Geology | S. Sankar |

R. Meenakshi

Signature of the
PaAC co-ordinator.

K. Sankar

Signature of the
Principal

Date ____ / ____ / ____

Saathi

Action Taken :

- * The activities of the departments, Part I and club activities for the month of June and July 2018 is recorded.
- * Result review - Staff members who have produced poor results were advised to conduct coaching classes to help the failed students to get passed in the arrears examination. The coaching registers were checked and signed.
- * Certificate course details were conveyed to the IQAC members of all department. The class in-charge staff members were asked to motivate the students to attend the course regularly.
- * On 21.07.2018 a Faculty Development Programme on the topic "English for ICE (Interpersonal, Classroom, Evaluative Transactions)" was organised by the cell. Dr. K.T. Tamilmani, Asso. Prof. of English, Dean Academic Affairs, NMC, Pathanamatti was the Resource Person.

R. Maimon
IQAC co-ordinator.