



A.D.M. COLLEGE FOR WOMEN (AUTONOMOUS)
(ACCREDITED WITH 'A' GRADE BY NAAC 3RD CYCLE)
(AFFILIATED TO BHARATHIDASAN UNIVERSITY, TIRUCHIRAPPALLI)
NAGAPATTINAM – 611 001

Academic Calendar 2021-22

Month	Tentative Dates/Week	Description
July	First Week	Constitution of Admission Committee
	Second Week	Workload/ Timetable
	Third week	NAAC – AQAR criteria meeting
	Fourth week	(a) Board of Studies meeting (b) Academic Council Meeting (c) Governing Body meeting Arrear Examination - Odd semester
August	First week	NAAC – AQAR criteria meeting Commencement of Odd Semester classes for II and III year UG Students & II PG Students as directed by DCE – Online Mode
	Second Week	(a) Commencement of Non Major Elective classes for II UG students (b) Speakers' Forum
	Third Week	(a) Faculty Development Programme by IQAC for Teaching Staff, Non Teaching Staff, Orientation to new recruited Staff (b) NAAC – AQAR criteria meeting
		Commencement of Odd Semester classes for I year UG Students & I PG Students as directed by DCE – Online Mode Unit Test – 1 (II & III UG, II PG)
	30.08.2021	Last day for fee remittance for II and III UG & PG
	31.08.2021	M.Phil. Project Submission
	Fourth Week	Unit Test 1 (I UG & PG)
(a) IQAC meeting (b) R&D Cell meeting (c) Journal Club meeting (d) Quiz Club Programme (e) Students Mentor System (SMS) meeting		

Month	Tentative Dates/Week	Description
September	First Week	(a) Seminar / Workshop / Women Centered programme by all Departments (b) Student Induction Programme /Orientation for First Year UG Students
	Second Week	(a) Speakers' Forum for all Departments (b) M.Phil. Viva Voce Examination
	Third Week	(a) Placement cell Training program of Final Year Students (b) Part V & Extra Curricular Activities (c) Unit Test – 2
	Fourth Week	(a) IQAC meeting (b) R&D Cell meeting (c) Journal Club meeting (d) Quiz Club Programme (e) Students Mentor System (SMS) meeting
		Submission of Extension of Autonomous status - Proposal to UGC
		(a) Commencement of Mid Semester Examinations (b) Result announcement of Arrear Examinations (c) Last date for receipt of filled in Exam application form without fine
October	First week	Faculty Development Programme by IQAC
		Unit Test -3
	Second Week	Speakers' Forum
		Commencement of Regular Classes for M.Phil. Scholars
	Third Week	Internal Academic Audit
		Unit Test - 4
	Fourth Week	(a) IQAC meeting (b) R&D Cell meeting (c) Journal Club meeting (d) Quiz Club Programme (e) Students Mentor System (SMS) meeting (f) NIRF portal check for format
		NAAC AQAR - 4 th cycle report submission

Month	Tentative Dates/Week	Description
November	First week	(a) Student Satisfactory Survey (Feedback)- Students Feedback on Curriculum, Teacher, Infrastructure (b) Unit Test - 5
	Second Week	Model Examination
	Third week	Last working day
	Fourth week	Internship Training Programme for Final Year students
		Certificate Course – Skill Initiative Programme (SIP) for II UG students
		(a) IQAC meeting (b) R&D Cell meeting (c) Students Mentor System (SMS) meeting
Autonomous End semester Examinations – Odd semester		
NAAC - SSR preliminary work - Criterion review		
December	First week	(a) Pre Registration for NIRF Ranking (b) NAAC -Data verification and Validation (DVV) preliminary work
	Second week	(a) Speakers' Forum (b) Short Term Certificate Course for Final Year UG students
	09.12.2021	Founder's Day
	Third week	Last date for receipt of even semester Term fees
		NAAC - SSR preliminary work- Criterion review
	Fourth week	End Semester Examination for all UG and II PG
		Practical Examinations
		(a) IQAC meeting (b) R&D Cell meeting (c) Students Mentor System (SMS) meeting (d) Result review meeting
AQAR Submission		

Month	Tentative Dates/Week	Description
January	First week	(a) Commencement of classes for all UG courses & II PG (b) NAAC-Data verification and Validation (DVV) preliminary work
		(a) Placement cell Training program of Final Year Students (b) Commencement of Non Major Elective Courses for II UG
	Second week	Speakers' Forum
		Practical Examinations for I PG & B.Voc
	Third week	End Semester Examination for I PG & B.Voc Examination
		(a) Purchase Committee meeting (b) Unit test – 1 (c) NAAC - SSR preliminary work- Criterion review (d) Finance Committee meeting
		Arrear Examination
Fourth week	(a) IQAC meeting (b) R&D Cell meeting (c) Journal Club meeting (d) Quiz Club Programme (e) Students Mentor System (SMS) meeting	
	30.01.2022	Last date for receipt of Even semester term fees
February	First Week	(a) Submission of NIRF (b) Seminar/ Workshop /Women Centered/ Youth Development Programme by the departments (c) Registration for All India Survey for Higher Education(AISHE) (d) Unit test -2 (e) NAAC-Data verification and Validation (DVV) preliminary work (f) Administrative Audit
		Second Week
	Third Week	(a) Part V & Extra Curricular Activities (b) Unit test -3 (c) NAAC - SSR preliminary work- Criterion review
	Fourth Week	(a) IQAC meeting (b) R&D Cell meeting (c) Journal Club meeting (d) Quiz Club Programme (e) Students Mentor System (SMS) meeting (f)
		(a) Mid Semester Examination for all UG & II PG (b) M.Phil Examinations (c) Arrear Examination for semester I,III &V (d) Last date for receipt of filled in Exam application form without fine

Month	Tentative Dates/Week	Description
March	First week	(a) Internal Academic Review Audit (b) Alumni Meeting (c) Parent Teacher Association Meeting (d) Stock Verification to all departments (e) NAAC- Data verification and Validation (DVV) preliminary work
	Second week	(a) Speakers' Forum (b) Unit Test – 04 (c) College Day & Convocation Day
	Third Week	Academic Audit by External Members NAAC - SSR preliminary work- Criterion review
	31.03.2022	PG Project Submission
	Fourth Week	(a) IQAC meeting (b) R&D Cell meeting (c) Journal Club meeting (d) Quiz Club Programme (e) Students Mentor System (SMS) meeting (f) Unit test -5 (e) Result - M.Phil Examinations
April	First week	(a) Submission of Academic activity report as per the Academic calendar (b) Students Satisfactory Survey (c) NAAC -Data verification and Validation (DVV) preliminary work
	Second week	(a) Commencement of Model Examination (b) Practical Examination (c) Project Viva Voce Examination for II PG (d) Stock Verification
	Third Week	(a) IQAC meeting (b) R&D Cell meeting (c) Journal Club meeting (d) Quiz Club Programme (e) Students Mentor System (SMS) meeting (f) NAAC - SSR preliminary work- Criterion review
	Fourth week	(a) Last Working Day (b) Commencement of Even Semester Autonomous Examination
May	Fourth week	Result review meeting

Dr.R.Manimozhi
IQAC Coordinator

Dr.R.Anbuselvi
Chairman- IQAC
Principal i/c