



A.D.M. College For Women (Autonomous)

Nationally Accredited with 'A' by NAAC (Cycle- III)

Nagapattinam - 611 001

Tamil Nadu.



Date: 01.06.2018

All Members

A.D.M College for Women (Autonomous),
Nagapattinam-611001

Dear Sir/Madam,

There will be a meeting of the members of Finance Committee on Friday 08.06.2018 at 10.00 am in our college premises to transact to the following Agenda.

AGENDA

1. To Read and record the notice of the meeting.
2. To confirm the minutes of the previous meeting.
3. To record the leave of absence.
4. To seek approval and ratification for the expenses incurred from UGC and Autonomous grant for the financial year 2017-2018.
5. To seek approval for the proposed expenses to be met from UGC and Autonomous grant for the financial year 2018-2019.
6. To seek approval for the expenses of Office Equipment, Examination Reforms, Library Equipments, Books and Journals, Furniture of office and Class Rooms, Teaching Learning Equipments and construction of outdoor stadium.
7. Any other subject with the approval of the chair.



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MINUTES OF THE FINANCE COMMITTEE MEETING OF A.D.M COLLEGE FOR WOMEN

HELD ON 08.06.2018 AT 10.00 am

The Chairman of the Committee Dr. (Mrs.) L. Megala, Principal Presided over the Meeting

Members Present	Designation
Thiru.N.Kathiresan Prabhu	Secretary
Dr.L.Megala	Principal
Mrs.V.Kannaki	HOD of English

Res.No.1/2018	Agenda	:	To read and record the notice of the meeting
	Resolution	:	Read and recorded.
Res.No.2/2018	Agenda	:	To confirm the minutes of the last meeting
	Resolution	:	Minutes of the last meeting was confirmed.
Res.No.3/2018	Agenda	:	To record the leave of absence.
	Resolution	:	-
Res.No.4/2018	Agenda	:	To seek approval and ratification for the expenses incurred from UGC and Autonomous grant for the financial year 2017-2018.
	Resolution	:	Resolved to approve and ratify the expense incurred from UGC and Autonomous grant for the financial year 2017-2018 and to submit the audited accounts to the Governing Body for Approval and ratification.
Res.No.5/2018	Agenda	:	To seek approval for the proposed expenses to be met from UGC and Autonomous grant for the financial year 2018-2019.
	Resolution	:	Resolved to approve and recommend the proposed expenses to be met from UGC and Autonomous grant for the financial year 2018-2019.
Res.No.6/2018	Agenda	:	To seek approval for the expenses of Office Equipment,, Examination Reforms, Library Equipments, Books and Journals, Furniture of office and Class Rooms, Teaching Learning Equipments and construction of outdoor stadium.
	Resolution	:	Resolved to approve the expenses of Office Equipment,, Examination Reforms, Library



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Equipments, Books and Journals, Furniture of office and Class Rooms, Teaching Learning Equipments and construction of outdoor stadium.

Res.No.7/2018	Agenda	:	Any other subject with the approval of the chair.
	Resolution	:	-



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FINANCE COMMITTEE MEETING
Action Taken on Minutes of earlier Meeting held on 08.06.2018

Res.No.4 / 2018

Resolved to approve and ratify the expenses incurred from UGC and Autonomous grant for the financial year 2017-2018 and to submit the audited accounts to the Governing Body for approval and ratification.

Action Taken:

The auditor accounts of the financial year 2017 -18 was approved and ratified by the Governing Body.

Res.No.5/ 2018

Resolved to approve and recommend the proposed expenses to be met from UGC and Autonomous grant for the financial year 2018-2019.

Action Taken :

The expenditure incurred from UGC and Autonomous Grant for the financial year 2018 -19 was recommended and approved.

Res.No.6 / 2018

Resolved to approve the expenses of Office Equipment,, Examination Reforms, Library Equipments, Books and Journals, Furniture of office and Class Rooms, Teaching Learning Equipments and construction of outdoor stadium.

Action Taken:

The expenditure incurred for the year 2018 -19 from UGC and Autonomous Grant for the purchase of the following items.

S.No.	Particulars	UGC Autonomous Rs.	UGC Sports & Equipment Rs.
1	Library Equipments	47,500	-
2	Examination Reforms	1,77,000	-
3	Furniture of office, Class Room	5,66,400	-
4	Library Books and Journals	2,05,100	-
5	Office Equipment, Teaching Learning	8,77,462	-
6	Renovation Repairs	1,78,248	-
7	Outdoor Stadium Work	-	33,09,801



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