

# **A.D.M. COLLEGE FOR WOMEN (AUTONOMOUS)**

*(Nationally Accredited With 'A' Grade by NAAC 3<sup>rd</sup> Cycle)*

*(Affiliated to Bharathidasan University, Tiruchirappalli)*

**NAGAPATTINAM – 611 001**

## **INTERNAL QUALITY ASSURANCE CELL**



## **EXTERNAL ACADEMIC AUDIT REPORT**

**2018-19**

**REPORT OF THE ACADEMIC REVIEW HELD AT A.D.M.COLLEGE FOR WOMEN  
(AUTONOMOUS), NAGAPATTINAM ON 14.03.2019 & 15.03.2019**

In obedience of the President, A.D.M.College for Women(Autonomous), Nagapattinam, directions, an Academic Review was taken up by me on 14.03.2019 & 15.03.2019 in the presence of the Principal and Vice-Principal (Academic) of A.D.M.College for Women.

Perusals of the following academic documents were made during the review.

1. Department wise workload & timetable schedule of individual teaching staff
2. 14<sup>th</sup> Academic council meeting report
3. Minutes of the academic performance meeting (2017-18)
4. UGC regulations on workload & measures to maintain standards in higher education
5. A.D.M.C Staff on line portal & Student portal
6. Feedback reports & A.D.M.C News Letters
7. Annual Report of A.D.M.C (2017-2018)
8. Academic diaries (e-diary & manual diary)
9. Report of the academic review held during March 2017
10. NSS, Village adoption, Special Coaching & Faculty Development Program Registers
11. Annual quality assurance report of the IQAC,A.D.M.C (Women).
12. Certificate courses and skill development activities file.
13. Visit to Classes(Theory & Practical) handled by the teachers.
  
14. Club / Association meeting files
15. Board of studies minutes register.
16. List of publications made by staff & students
17. Library, Career guidance & Placement Cell facilities etc.,
18. Proceedings of the Director of Collegiate Education, Madras 600 006. Rec.  
No.128019/A5/87, dt. 23-6-1989.
19. Interactive discussion with teaching staff and students.

**Following are the remarks based on the observations and review of ongoing activities.**

- Work load of the teaching staff in the ongoing semester.

Department	Remarks
History	<ul style="list-style-type: none"><li>• As per UGC &amp; RJDCE Government of Tamil Nadu norms.</li></ul>
Economics	
Chemistry	
Zoology	
Commerce	
Mathematics	
English & Tamil	
Physics	
Bio Chemistry	
BBA & Geology	
Computer Science /	
Information	
Technology / B.C.A	

**Measures to improve learning ability of students**

1. Special coaching classes are essential to care poor performing students, thus enabling to increase the SF and Aided UG students average pass percentage (86 & 87 % respectively)
2. Feedback survey report shows that about 37% of the students are seldom visiting/utilizing the full fledged library, thus necessitating the promotion of students to use library frequently to enrich their subject know-how through technical staff.
3. Self Study circle student ready program, innovative hubs, career guidance lectures for students aiming to clear NET/SLET may play pivotal role to aviate ambient learning.
4. Peer learning methods such as Jig saw method, modern pedagogy tools viz., Thing pair and share, brain storming, cross over learning, contacts based learning may be advocated.
5. Assigning teachers as academic/ward councellors to have a close watch on students.

### **Re-Consideration of Existing programme**

1. Among the certificate courses offered presently for II year students poor response is being noticed for IBM – SPSS programme, which may be discontinued in future.
2. Senior faculty may be assigned to handle classes for freshers and junior faculty may be trained to improve communicative skills.
3. Curriculum content and question papers may be periodically validated as per University guidelines involving retired experts/professional bodies.

### **New Initiatives Needed**

1. M.Phil programme in Chemistry may be started as there are 2 Ph.D. qualified (Aided) teachers eligible to guide.
2. Also M.Phil. in Zoology may be initiated as there are 4 Ph.D. qualified (Aided) teaching staff available. Such programme will pave way for the establishment of research laboratory facility in Zoology department in future.
3. There is a scope to start M.B.A. to accommodate UG graduates aspiring for managerial jobs/entrepreneurship.
4. Motivating UG students of Physics department to pursue PG programme in Physics as the current enrollment is absolute/Nil.

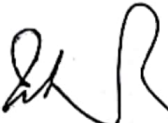
### **General**

1. All teachers should propose projects for external funding, to meet out their research requirements.
2. Uploading the notes as e-content in college student portal after HOD's scrutiny.
3. Writing text books, publishing research papers in H- indexed journals with ISBN.
4. External experts in the field of science and technology may be invited to cover the uncovered / applied areas of research and education.
5. The 5<sup>th</sup> Unit of every subject may be handled by students (using modern pedagogy methods) to improve their learning skills.

6. Including job oriented aspects in each subject during syllabus revision(which is due for this year) to attract students from heterogeneous income background/rural atmosphere.
7. HOD's of each department can do SWOC analysis (Strength, Weakness, Opportunity and Challenges) for improvising the department growth in newer dimensions.

On the second day of the review an interactive learning lecture on *Stress Free Teaching and Learning* was given to sensitize the teaching staff on modern pedagogy methods of teaching and learning on 15.03.2019 by the reviewer Dr.E.Somasundaram, Coimbatore.

In nutshell, currently the academic programmes are well designed and workload of almost all the teaching staff are adequate, curricular, co-curricular and extracurricular activities of the ADMC are appreciable and focused to keep up the vision and mission of the ADMC for Women.

  
15/3/19  
(E.SOMASUNDARAM)