

Internal Quality Assurance Cell Meeting

Minutes of the meeting held on 11.08.2019

Internal Quality Assurance Cell convened a meeting on 11.08.19 at 2.00 P.m. in A.V. Room. The following subjects were discussed.

1. To convey the status conferred by NAAC as Mentor Institution.
2. To confirm the fund sanctioned by TNSCST to organize ASTRA programme.
3. To organize Faculty Development Programme.
4. To collect Feedback from the students about teaching learning and other academic activities.
5. To conduct Board of Studies meeting to revise the syllabus with Outcome Based Education for the ensuing academic year 2019-20.
6. To review and record the activities of the departments, part V, club activities and sports.

Dr. R. Manimozhi, IQAC co-ordinator welcomed the gathering. The minutes of the previous meeting was confirmed. The action taken on earlier minutes were reviewed. The following resolutions were passed for further action.

Date ___/___/___

Action Taken

Saathi

1. Principal made necessary steps to identify five non-accredited institutions as listed below:

1. Thiru Vi. Ka. Govt. Arts College, Thiruvannamalai
2. T.B.M.L. College, Poraiyur
3. Dharmapuram Adhinam Arts College, Mayiladuthurai
4. SKSS College, Thiruppanandal
5. Vivekananda College for Women, Sirkayhi

This proposal was sent to UGC on 25.08.19 for approval under PARAMARSH Scheme.

2. As per the resolution, the grant released by TNSERT was utilised by the Department of Chemistry, Department of Botany and Department of Physics under ASTRA programme. It is a joint venture by the Science Departments of A.D.M. College, Nagapattinam.

3. A Faculty Development Programme was held on 06/12/19 on the topic 'Life Saving & First Aid Training'.

4. Students' feedback were collected by the Dept. of Statistics about the Curriculum, Teaching, Learning and Infrastructure availability and the report of the same was handed over to Principal for taking necessary action.

1. Resolved to identify five Non-Accredited institution as per the instruction received from NAAC for guiding them for NAAC Accreditation.
2. Resolved to confirm the grant released by TNSCST for organizing ASTRA programme. It was suggested that the science departments should jointly conduct the programmes.
3. Resolved to conduct a Faculty Development programme before the last working day of the even semester.
4. It was suggested to collect feedback from the students through questionnaire about the curriculum, teaching learning, infrastructure and other academic activities so as to enable the system to next level.
5. Resolved to revise the syllabus as per the guidelines given by UAC and to place it in the ensuing Academic Council meeting.
6. IQAC representatives of all the departments were asked to record their department activities for the academic year 2018-19 upto May 2019.

The meeting came to an end with the vote of thanks proposed by the IQAC co-ordinators.

R. Alimud Din
Co-ordinator
IQAC

A. N. Legal
Chair person
Principal

Teachers to represent all levels:

External Members:

Dr. S. Senthilnathan,
Associate Professor,
Director - UGC - HRDC,
Bharathidasan University,
Thiruchirappalli.

ABSENT

Dr. R. Shanthi,
Associate Professor of English,
A.V.V.M. Sri Pushpam College,
Poondi, Thanjavur.

R. Shanthi

Internal Members:

Dr. R. Vanitha,
Associate Professor of Mathematics.

R. Vanitha

Dr. V. Viji,
Associate Professor of Economics.

V. Viji

Dr. R. Priscilla,
Assistant Professor of Physics.

R. Priscilla

Dr. P. Sujatha,
Assistant Professor of Economics.

P. Sujatha

Ms. V. Kokila,
Assistant Professor of Commerce.

V. Kokila

One Member from the Management:

Ex. N. Kathiresan Prabhu
College Secretary.

ABSENT

Few Senior Administrative officers:

Dr. R. Sophia Porchelvi
COE

R. Sophia Porchelvi

Date ___/___/___

P. Santhi

Mrs. P. Santhi,
Superintendent

One Member From Alumni:

Mrs. Maheswari
Senior Manager, CPCL

Maheswari

One Nominee From Employers:

Ex. Balasubramanian

ABSENT

Department IGAC Members:

Tamil	:	N. Puni (Dr. N. PUNITHAKRAN)
English	:	V. Umanah
Physics	:	M. Lenz
Statistics	:	K. Puri
Botany	:	S. Sankar
History	:	S. Arun
Economics	:	P. Karthi
Mathematics	:	S. Suresh
Chemistry	:	N. Prath
Zoology	:	S. Suresh
Commerce	:	N.K. Premaratne
BBA	:	M. Dharmaraj
Bio Chemistry	:	S. Suresh
Commerce (SF)	:	C. Prath
CS/IT/BCA	:	U. Suresh
Geology	:	S. Suresh