

Date ___/___/___

Saathi

Minutes of the meeting of the Internal
at 3.30 p.m. in the college premises

Res. No.

Agenda

01/2020

To strengthen the Research activity of the
departments.

02/2020

To inform the faculty members about the
Faculty Development Programme.

03/2020

To improve the functioning of the Career
Guidance and Placement Cell.

04/2020

To conduct coaching class for failure students
in November 2019 semester examinations.

Date ___/___/___

Saathi

Quality Assurance Cell held on 6th January 2020
Velippalayam, Nagapattinam - 611 001

Minutes

Resolved to insist the faculty members those who have
obtained Ph.D. degree should apply for guideship.
Those who are not pursuing Ph.D. degree to get registered
in the programme.

Department IQAC representatives were informed about the
Faculty Development Programme to be organized on 11.01.2020
on the topic "CBE - The Need for Tomorrow".

The Coordinators of Career Guidance and Placement Cell were
advised to arrange for training programme to the final
year students to participate in the job fair with confidence.

Staff members are asked to conduct coaching classes for
the failure students and help them to get passed in
the ensuing annual examinations.

The following members were present:

History	- S. S. S.
Economics	- V. V. V.
Mathematics	- Ab
Chemistry	- N. Pral
Zoology	- S. S.
Commerce (Aided)	- N. K. Kumar
Commerce (SE)	- P. P.
B.B.A.	- M. Chai

Bio-chemistry - ~~K. Suresh~~
 Computer Science - ~~K. Suresh~~
 Physics - ~~N. Laxmi~~
 Botany - ~~J. Sankar~~
 Statistics - ~~K. Paul~~
 Tamil - ~~S. Suresh~~
 English - ~~R. Manimozhi~~
 Geology - ~~S. Jeyaraj~~
 Library - ~~R. Vijay~~

N.K. Premarathi

Signature of the
QBAC Co-ordinator

K. Suresh
Signature of the
Principal

Res. No.

Action Taken

01/2020

One Staff member have obtained Ph.D. guidership.
1. Dr. N. Karanya, Assistant Professor of Physics

Three staff members have applied and awaiting for guidership.

1. Dr. R. Manimozhi, Assistant Professor of English
2. Dr. V. Umamaheswari, Assistant Professor of English
3. Dr. R. Latha, Assistant Professor of Commerce.

02/2020

The faculty members attended the Faculty Development Programme and gained knowledge about the framing of Outcome Based Syllabus on 11.01.20.

Dr. M.G. Sethuraman, Professor of Chemistry & Director R&D The Grandhigram Rural Institute, Grandhigram was the Resource Person.

03/2020

Training programmes were organised for the Final year Students on 25.01.2020, 01.02.2020 and on 08.02.2020. Final year students participated in the interviews arranged by the Placement Cell. 140 students have obtained the offer letter from various companies.

04/2020

Coaching classes were conducted for the failure students and separate register was maintained by the staff-in-charge.

No. of Students appeared for arrears examination } Nov.19 - 22
Apr/20 - 34

No. of Students passed the examination -