

Meeting of the Internal Quality Assurance Minutes of the Meeting

Cell held on 7th March 2020 at 2.30pm. in A.V. Room.

Res. No.

Agenda

- 01/2020 To insist the staff members to update their profile.
- 02/2020 To prepare Academic Calendar 2020-21
- 03/2020 To conduct coaching class for the weak students.
- 04/2020 To inform the Research Supervisors regarding their enrollment with our Affiliated University.
- 05/2020 To review the Short Term Certificate courses offered by the departments.

Minutes

Faculty members are asked to give their recent profile to update the college website.

Heads of the Departments are asked to prepare Academic Calendar for the ensuing academic year.

Staff members are asked to conduct special coaching class for the weak students to improve their performance in the ensuing semester examinations.

Research Supervisors are asked to enroll their Research activity details in our Affiliated University portal.

Heads of the Departments are asked to offer Short Term Certificate Courses for the final year students to enhance their skills.

The following members were present.

History	Dr. A. A. Muni 10.12.2020
Economics	V. V. V.
Mathematics	N. Sagale
Chemistry	N. Pral 10.12.2020
Zoology	- S. S.
Commerce (Aided)	- A. K. Sumanth
Commerce (SF)	- A. K.
Physical Director	- B.
Library	- B.

Date ___/___/___

Saathi

B.B.A.

Bio-Chemistry

Computer Science

Physics

Botany

Statistics

Tamil

English

Geology

B.Voc. Marine

B.Voc. Software

- M. Chelvi

- ~~M. Chelvi~~

- ~~M. Chelvi~~

- N. Laxmi

- S. Sankar

- K. Paul

- R. S.

- R. Meenakshi

- S. J.

- B. Revathi

- J. S.

N.K. Premarathi

Signature of the
IQAC Coordinator

Physical Director
Library

R. Vijayar

R. Meenal

Signature of the
Principal

Date ___/___/___

Saathi

Res. No.

Action Taken

01/2020

The College website is being updated.

02/2020

Academic Calendar was prepared by the Heads of the Departments to execute the activities for the year 2020-21.

03/2020

Special coaching classes were conducted for the weak students to help them to improve their performance in the End Semester Examination.

04/2020

All the Research Supervisors enrolled their details in Bharathidasan University Portal.

05/2020

Short Term Certificate courses were offered to the final year students to enhance their skills.