

# **A.D.M College for Women (Autonomous) Nagapattinam**

## **Internal Quality Assurance Cell**

### **Plans of action for the academic year 2019 – 20**

#### **1. Curriculum development**

- To introduce new vocational courses to students for acquiring employability and entrepreneurship skills

##### **B.Voc. Courses in**

1. B.Voc – Banking, Finance and Insurance
2. B.Voc – Fashion Technology
3. B.Voc – Nutrition and Dietetics
4. B.Voc- Modern Office Practices

##### **Value added certificate courses in**

1. Computer Hardware, Laptop and its servicing.
2. Tour Operation and Tourist Guide.
3. Business skills for chemists
4. Aquarium fish keeping
5. Objective English

#### **2. Teaching learning**

- To initiate the faculty members to use ICT tools like LMS, e. resources and motivate the staff to register and attend the courses offered in SWAYAM or MOOC platforms.
- To constitute an Academic Standing Committee to monitor the E.Content Development progress and uploading process
- To motivate the faculty to apply for various funding agencies to organize seminars/conferences

#### **3. Research Innovation & Extension**

- To direct the Research departments to identify and apply for Industry sponsored

projects.

- To encourage the submission of more number of Students Research projects
- To establish a consultancy center for Science Departments to provide service to farmers, public and assistance to researchers.
- To provide training to the corporate/business firms by the department of computer science
- To advise the R&D cell to register our institution for INSTITUTION INNOVATION CELL (IIC),and apply for DBT STAR College with the aim to improve practical training in the existing science courses.

#### **4. Infrastructure/Learning Resource**

- To develop infrastructure by establishing a Media Centre, Smart Class rooms and Smart Boards for Science Departments.

#### **5. Students Progress**

- To strengthen the activities of Women, Cell Entrepreneurship Development Cell in order to empower the students in enhancing their personality, confidence and skills.
- To encourage the students to participate actively in JOURNAL CLUBS & SPEAKERS FORUM which help them to improve their communication skill, analytical skill and research skill. in order to empower the students in enhancing their personality, self confidence and skills.
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## PLAN AND ACTION TAKEN – 2019-20

Plan of Action	Achievements/Outcomes
Encouraging and motivating the departments to become consultants for auditors, farmers, and pharmaceuticals.	Final year M.Com students rendered their service to the Auditor's office- Vardharajan & Co. and Tamilselvi Associates.
	Chemistry students involved in Soil and Water analysis for the benefit of farmers.
Promoting the number of collaborative activities for research and faculty exchange	Research Supervisors are acting as DC members in various colleges and Co-guide in other Universities.
Motivating the Departments to have linkages or MOU with industries or institution for internship, on the Job training, Project work etc.	Commerce students attended internship training in Auditors' office and DIC. Final year PG students of Computer Science doing projects in Samjass Technologies, Chennai.
Initiating the staff to involve in e-content preparation by motivating them to use SWAYAM or other MOOCs platform.	Dr. R. Priscilla, Department of Physics, as coordinator and 10 Staff members attending online courses in SWAYAM platform.
Organizing faculty development programmes to excel in teaching, learning and evaluation process.	Four Faculty Development Programmes were conducted for the enrichment of teaching faculty.
Conducting non-teaching/support staff skill development training programme.	Three Non Teaching Staffs – Mr. K. Ashok Ms. R. Abinaya Mrs. P. Mahalakshmi attended two days training programme in District Collector Office, Nagapattinam.
Encouraging students to undergo outreach programmes /college to community programmes in order to ensure integrated development of human potential for the service of mankind.	Four Departments (Commerce, History, Economics, and Chemistry) conducted awareness programmes and extension activities in Andanapettai, adopted village for the benefit of the school students and general public in that village. Department of Zoology extended their service as Coastal cleaning programme in New Beach in Nagapattinam Beach.

Organizing skill initiative programmes on Journalism  
Bakery and Confectionary  
Integrated Live Stock Management  
Life Saving and First Aid Training  
Travel Management and Tourism  
Library and Information Science  
Fashion Technology  
By attending these programmes, students can be benefited by fulfilling the laudable and noble vision of our institution such as empowering women and quality higher education blended with technical skills

<b>Skill Initiative Programmes were conducted for the 1st year students:</b>	
<b>Title of the Course</b>	<b>No. of Beneficiaries</b>
<b>Journalism</b>	<b>95</b>
Bakery and Confectionary	50
Integrated Live Stock Management	97
Life Saving and First Aid Training	105
Travel Management and Tourism	99
Library and Information Science	91
Fashion Technology	20

**Dr.N.K.Premavathi**  
IQAC Coordinator

**Dr.R.Anbuselvi**  
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