



# ADM COLLEGE FOR WOMEN (Autonomous) Nationally Accredited with 'A' Grade by NAAC - 3rd Cycle NAGAPATTINAM

## RESEARCH POLICY

RESEARCH & DEVELOPMENT CELL



# A.D.M. COLLEGE FOR WOMEN

(Autonomous)

*Affiliated to Bharathidasan University*

(Nationally Accredited with "A" Grade by NAAC – 3<sup>rd</sup> Cycle)

NAGAPATTINAM 611 001.

## RESEARCH POLICY

ADM College for Women has significant place for research activities and encourages all staff members and students to involve in the outcome based research. Research makes it possible to create knowledge, innovation and new insights for extension activities and making teaching more systematic and vibrant.

Realizing the impetus of research and keep in flow with the current need in Higher Education institution has constituted the R&D Cell and the Research Policy is drawn out to provide necessary guidelines to create a research framework and environment for the faculty and students.

### Objectives of the Policy

- To coordinate all research activities of the college and aligning these to the vision and mission of the college and to the National development.
- To promote multidisciplinary research in arts, Science, Commerce, and languages.
- To provide a conducive intellectual environment for collaborative research among faculty and students from various departments.
- To establish partnerships, collaborations and outreach programs/initiatives that amplifies the vision of the college.
- To seek the support and resources available from the Government agencies and other funding agencies for research development.
- To develop research and educational collaborations with industries, institutions of higher learning, and universities.
- To provide seed money to teachers for initiating research and for preparing major research proposals.
- To encourage the research guides to obtain patents and publish research papers.
- To monitor and enhance the quality of research programmes, projects and the research infrastructure within institute, including the training of research scholars.



# A.D.M. COLLEGE FOR WOMEN

(Autonomous)

*Affiliated to Bharathidasan University*

(Nationally Accredited with "A" Grade by NAAC – 3<sup>rd</sup> Cycle)

NAGAPATTINAM 611 001.

## Scope of the Research

- This policy shall apply to all the researchers of the College.
- Research activities including basic, strategic and applied research undertaken either to fulfill the requirements of academic degrees for finding new initiative with regard to social issues.
- Creative activities involving the generation of new ideas innovations, hypothesis, images, performance or artifacts including design in any field of knowledge which leads to the development of new knowledge, understanding or expertise.
- Publications presentations and communications of the research outcomes and related activities in the form of IPR.

## Principles

- Individual scholars are free to select the problem statement of their choice for research, to seek support from any reliable source for their work.
- The research findings, results and conclusions should be made available for scrutiny and criticism through research presentations.
- Facilitate freedom of access to the research data, processes and conclusions.

## Code of Ethics

It deals with research misconduct, conflicts of interest, protection of the human subjects, animal care and use. The ethical principles of honesty, objectivity, integrity, carefulness, openness, intellectual property, confidentiality, responsible publication, responsible mentoring, respect for colleagues, social responsibility, non-discrimination, competence, legality, animal care, human subjects protection should be strictly followed.

## Responsible conduct of Research

- The Research follows the principles that are endorsed by the Research community, that is, integrity, meticulousness and accuracy in the research and recording, presenting and evaluating the research results.
- The researcher takes due account of the work and achievements of other resources by respecting their work, citing their publications appropriately, and by giving their achievements, the credit and weight they deserve in carrying out the researcher's own research and publishing results.



# A.D.M. COLLEGE FOR WOMEN

(Autonomous)

*Affiliated to Bharathidasan University*

(Nationally Accredited with "A" Grade by NAAC – 3<sup>rd</sup> Cycle)

NAGAPATTINAM 611 001.

## Seed Money

- The researcher complies with the standards set for scientific knowledge in planning and conducting the research, in reporting the research results and in recording the data obtained during the research.

Seed Money will be provided to staff by the Management to support preparation of research proposal/carrying out preliminary research. A proposal has to be submitted along with a detailed budget and amount requested in the prescribed format to the R & D cell. The proposals will be duly checked by the Research and Development cell and forwarded to Principal for approval and sanction to the eligible staff.

## Financial Assistance and Incentives

- a. Financial assistance (Complete/Partial) will be provided to Departments/ Faculty for conducting National/International Conference, seminar or workshops.
- b. Registration Fee/ Travel assistance (partial/complete) for presenting papers in International/ National Seminars/ Conferences of reputed journals will be provided by the management for staff, research scholars and students; proof for the acceptance of the paper presentation should be submitted along with the letter of request.

## Research Policy Implementation

The Research and Development Cell of the College will be the nodal agency in implementing the research Policy and has the responsibility of reframing the policy based on the need and implementation with the approval of the competent authority of the college.

### Composition of Research and Development Cell

- a. Principal - Chairperson
- b. Research Dean - Convenor
- c. One Faculty from each Department

The members in the cell will function for 3 years and there is no restriction for the reappointment of the same members. More members/ subject experts may be included based on the need for a given programme/ research.



# A.D.M. COLLEGE FOR WOMEN

(Autonomous)

*Affiliated to Bharathidasan University*

(Nationally Accredited with "A" Grade by NAAC – 3<sup>rd</sup> Cycle)

NAGAPATTINAM 611 001.

## Functions of Research and Development Cell

The Research and Development Cell of the college shall be responsible for implementing this policy of the college in coordination with the Management, Principal, researchers, College Office. The specific functions of the R&D cell are to,

- Collect and maintain data/records on research guides, scholars, and research activities.
- Liaise with researchers and administration.
- Monitor the implementation of regulations given in the research policy.
- Formation of departmental research committee and research Advisory committee.
- Call for, scrutinize and recommend proposals submitted for seed money by Management.
- Assist young researchers in both administrative and research processes.
- Organize workshops/training programmes/sensitizations programmes are conducted by the institution to promote the research culture on campus.
- Submit proposals to various funding agencies.
- Facilitate research collaborations, sign Mous, assist in applying and getting Patents.
- Make efforts to improve availability of research infrastructure requirement.
- Forward consultancy matters to the respective departments.